

Aetna doesn't require any paperwork for transfers. The agent just follows the instructions below to designate GoHealth the MGA and creates a link.

➤ **Follow the instructions below to create an agent link.**

1. Log in to [Aetna's Producer World](#)
2. Click Continue at the bottom of the screen
3. Click on "Individual" in the black bar across the top of the screen
4. Under the purple "Service" heading, click on "Learn More"
5. Under the Quoting and Status Tools section, click on "Check Enrollment Status"
6. Select your primary state
7. Click Proceed at the bottom of the screen
8. Click IPS Link Generation Tool on the right side of the screen
9. You must click the "Add" button under "General Agent"
10. When prompted for the General Agent TIN, enter 263235175 and click "search"
11. Select "GoHealth"
12. When back on the previous page, enter any missing information.
13. Agree to the Terms and Conditions
14. Provide an E-Signature
15. Click Generate Link
16. Go to the bottom of the page. There will be a box labeled "URL." This is your personalized online apply link
17. Email link to your agencyervices@gohealth.com.